

**MINUTES OF A MEETING OF THE  
HEALTH AND WELLBEING BOARD  
HELD ON 13 OCTOBER 2016 FROM 5.00 PM TO 6.15 PM**

**Present**

Julian McGhee-Sumner	WBC
Dr Johan Zylstra	NHS Wokingham CCG
Keith Baker	WBC
Prue Bray	WBC
Charlotte Haitham Taylor	WBC
Superintendent Rob France	Community Safety Partnership
Beverley Graves	Business Skills and Enterprise Partnership
Dr Lise Llewellyn	Director of Public Health
Judith Ramsden	Director of Children's Services
Clare Rebbeck	Voluntary Sector representative
Katie Summers	Director of Operations, Wokingham CCG
Stuart Rowbotham	Director of Health and Wellbeing
Jeremy Sharpe (substituting Kevin Ward)	
Jim Stockley (substituting Nick Campbell-White)	

**Also Present:**

Madeleine Shopland	Principal Democratic Services Officer
Darrell Gale	Consultant in Public Health
Patricia Knight	Public Health

**28. APOLOGIES**

Apologies for absence were submitted from Nick Campbell-White, Nikki Luffingham, Kevin Ward and Dr Cathy Winfield.

**29. MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting of the Board held on 11 August 2016 were confirmed as a correct record and signed by the Chairman.

It was noted that the new Development Officer recruited by Involve covered Bracknell and Wokingham.

**30. DECLARATION OF INTEREST**

There were no declarations of interest.

**31. PUBLIC QUESTION TIME**

There were no public questions.

**32. MEMBER QUESTION TIME**

There were no Member questions.

**33. UPDATES FROM BOARD MEMBERS**

The Board was updated on the work of a number of Board members. During the discussion of this item the following points were made:

### *Business, Skills and Enterprise Partnership:*

- Beverley Graves advised Board members that the targets relating to those seeking information, advice and guidance were being overachieved. However, the target 'Work Experience – 5 days with same employer' was underperforming, achieving 0.9% against a target of 3.2%.
- The way NEETs were reported would be changing. The focus would be on those aged under 18.
- The Board was updated on the 'Number of over 50s clients seeking information, advice and guidance from Wokingham Job Support.' Dr Zylstra questioned how this compared with the previous year and was informed that the figures were slightly lower this year.

### *Community Safety Partnership:*

- Superintendent France indicated that crime in the Borough remained low. An increase in sexual crimes and violence against the person was being seen, however, it was thought that this was largely the result of increased reporting as opposed to an increase in incidents. Incidents of burglary were reducing.
- A long term focus of the Community Safety Partnership was the increased risk to vulnerable people around fraud. In response to a question regarding online fraud, Superintendent France explained that frauds were referred to Action Fraud but that if there were local lines of enquiry these would be investigated locally.
- Clare Rebbeck reminded the Board that Safer Place Scheme cards had recently been launched.
- Councillor Bray commented that nationally there had been an increase in hate crime post Brexit and questioned whether this was the case in Wokingham. Superintendent France indicated that the situation was monitored but that there had not been requests for additional police response.
- There had been incidents of people dressing as scary clowns within Thames Valley. Neighbourhood Policing would be working with schools and shops in an effort to reduce such incidents. The Police had not spoken to perpetrators locally as incidents were often reported after the event.

### *Place and Community Partnership:*

- The partnership had been discussing its relationship with the Health and Wellbeing Board with Stuart Rowbotham. Stuart Rowbotham indicated that as part of the action plan for the recommendations of the Local Government Association Peer Review the structure of the sub partnerships would be reviewed.

### *Voluntary Sector:*

- On 18 October a Benefits Workshop would be held to discuss the implications of the benefits cap that would come into effect in November. 50 people so far had booked a place. Councillor Haitham Taylor questioned whether the workshop would also cover budgeting in light of the likely increase in the cost of food. Clare Rebbeck commented that the Citizens Advice Bureau offered such workshops.
- Involve was moving offices on 31 October. It was holding its Annual General Meeting on 20 October and Board members were welcome to attend.
- The community awareness events for the next year were being set. The first, 'Let's talk cancer', would be held in January.

- Events to celebrate volunteering and the launch of the new care provider would also be held.

*Healthwatch Wokingham Borough:*

- The Q2 report was being finalised.
- Healthwatch Wokingham Borough had recently published a report regarding access to dental practices within the Borough for those who were hearing impaired. Some positive comments had been received in response.
- Consideration would be given to collaborating with other Healthwatches and local organisations such as More Arts to maximise resources.

**RESOLVED:** That the updates from Board members be noted.

**34. BERKSHIRE WEST, OXFORDSHIRE, BUCKINGHAMSHIRE SUSTAINABILITY AND TRANSFORMATION PLAN UPDATE**

Stuart Rowbotham updated Board members on the Berkshire West, Oxfordshire, Buckinghamshire Sustainability and Transformation Plan.

During the discussion of this item the following points were made:

- NHS England had requested that Health and Wellbeing Boards not publish iterative plans at this stage.
- Katie Summers advised that NHS England had released planning guidance on the matter. The possibility of the plan areas being further sub divided had been raised which would be investigated.
- In response to a question from Councillor Bray, Dr Llewellyn clarified that the deadline for the next plan submission was 21 October.
- Stuart Rowbotham indicated that there had been changes to the engagement model and that local authorities would now be invited to a quarterly briefing as opposed to being part of the leadership model.

**RESOLVED:** That the update on the Berkshire West, Oxfordshire, Buckinghamshire Sustainability and Transformation Plan be noted.

**35. HEALTH AND SOCIAL CARE INTEGRATION UPDATE**

Stuart Rowbotham updated the Board on the progress of health and social care integration.

During the discussion of this item the following points were made:

- The Board was taken through the Better Care Fund on a page.
- The WISH team was well embedded and delivering on a challenging plan to reduce the number of delayed transfers in care. Wokingham was 25% ahead of target which was unprecedented.
- Delivery of the Non Elective Admissions Plan was a challenge. However, Wokingham was still rated number two for performance in the country.
- Neighbourhood Clusters had been renamed Community Health and Social Care (CHASC). Stuart Rowbotham outlined the drivers for the CHASC, the financial benefits and the benefits to people and professionals. The financial benefits would need to be system wide. It was noted that the return of interest, funded by the Better Care Fund and existing staffing costs, was 134%.

- The Board would receive a report on the progress of the CHASC at a future meeting.
- Board members agreed that it was important that Wokingham celebrated its successes. Wokingham was viewed as a good role model with regards to health and social care integration.

**RESOLVED:** That the update on the integration of health and social care be noted.

### **36. BETTER CARE FUND (BCF) ANNUAL REPORT 2015/16**

The Board noted the Better Care Fund Annual Report 2015/16.

During the discussion of this item the following points were made:

- The report provided a high level overview of performance against the budget of the Better Care Fund for 2015/16 in accordance with the Section 75 agreement.
- Stuart Rowbotham commented that some Better Care investments such as the Step up, Step Down and domiciliary care projects had not worked as well as had been hoped for and that consideration was being given to future investments.
- Councillor Haitham Taylor suggested that when the next iteration of the Better Care Fund Plan was produced, that the plans of similar Health and Wellbeing Boards be looked at for examples of good practice. She indicated that the Red Cross had recently undertaken a piece of work on Health and Wellbeing Boards and the Better Care Fund.
- Dr Llewellyn emphasised that Wokingham was a leading example of the integration of health and social care.

**RESOLVED:** That the report be noted.

### **37. HEALTH AND WELLBEING DASHBOARD**

The Board considered the Health and Wellbeing Dashboard. Stuart Rowbotham indicated that the dashboard was the first iteration in its current form.

During the discussion of this item the following points were made:

- Councillor Bray commented that the colour coding was helpful and that the dashboard was more accessible and easier to understand. Patricia Knight was thanked for her work on the dashboard.
- Judith Ramsden indicated that there would be a discussion at the next Children and Young People's Partnership meeting about priorities which could highlight the KPIs which would have the greatest impact on commissioning decisions.
- Judith Ramsden went on to state that it was important to link the headings to particular priorities. In addition she felt that it was important that the measures relating to the NHS Trust Board workforce were more specific as to which elements of the workforce were under consideration. Judith Ramsden also suggested that it would be helpful to monitor worklessness within families where both parents were not in employment.
- Katie Summers updated the Board on the 'Number of patients per GP' and General Practice Workforce vacancy rate for 'General Practitioners (GPs).' In Wokingham there were 1494 patients per GP compared to the average for England of 1364 patients per GP. This information was updated on a six monthly basis. The vacancy rate for GPs as at March was 6%. Board members were advised that

many practices in the Borough were also employing other types of professionals such as pharmacists and paramedics.

- It was clarified that the direction of travel for the 'Delayed transfers of care' measure should be shown as an increasing instead of decreasing. Councillor Haitham Taylor suggested that context could be added to the direction of travel section in future to add further clarity.
- Councillor Bray noted that 'House Prices' were measured and requested that information be provided regarding rent rates.
- Some Board members asked that the commentary be included with the heading for the individual measures.

**RESOLVED:** That the Health and Wellbeing dashboard be noted.

### **38. FORWARD PROGRAMME**

The Board discussed the Forward Programme for the remainder of the municipal year.

During the discussion of this item the following points were made:

- The Chairman reminded the Board that there would be a breakfast meeting on 31<sup>st</sup> October 8.45am to discuss refreshing the Health and Wellbeing Strategy.
- Judith Ramsden indicated that she would bring an update on the Disability Strategy to the December meeting as opposed to the SEND Self-Assessment & Action Plan.
- A Health and Wellbeing Board Manager had not yet been appointed.

**RESOLVED:** That the forward programme be noted.

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